



Ministry of higher education and scientific research  
Scientific supervision and evaluation apparatus  
Department of quality assurance and academic  
accreditation

## **Academic program and course description guide**

2024

## **Introduction:**

The educational program is a coordinated and organized package of courses that includes procedures and experiences organized in the form of study vocabulary, the main purpose of which is to build and refine the skills of graduates, making them qualified to meet the requirements of the labor market. It is reviewed and evaluated annually through internal or external audit procedures and programs, such as the external examiner program.

The description of the academic program provides a brief summary of the main features of the program and its decisions, indicating the skills that are being worked on to provide students based on the objectives of the academic program. The importance of this description is manifested because it represents the cornerstone in obtaining program accreditation and is co-written by teaching staff under the supervision of scientific committees in scientific departments.

This manual, in its second version, includes a description of the academic program after updating the vocabulary and paragraphs of the previous manual in the light of the developments and developments of the educational system in Iraq, which included the description of the academic program in its traditional form (annual, quarterly) as well as the adoption of the description of the academic program circulated under the book of the Department of studies Pm3/2906 on 3/5/2023 with respect to programs that adopt the Bologna track as the basis for their work.

In this area, we can only emphasize the importance of writing the description of academic programs and curricula to ensure the proper functioning of the educational process.

## Concepts and terminology:

Description of the academic program: the description of the academic program provides a brief summary of its vision, mission and objectives, including an accurate description of the targeted learning outcomes according to specific learning strategies.

Course description: provides a brief summary of the most important characteristics of the course and the learning outcomes expected from the student to achieve, proving whether he has made the most of the available learning opportunities. It is derived from the program description.

Program Vision: an ambitious picture of the future of the academic program to be an advanced, inspiring, motivating, realistic and applicable program.

Program message: it briefly explains the goals and activities necessary to achieve them, as well as defines the development paths of the program and its directions.

Program objectives: these are phrases that describe what the academic program intends to achieve within a specific period of time and are measurable and observable.

Curriculum structure: all courses / subjects included in the academic program according to the approved learning system (quarterly, annual, Bologna track), whether it is a requirement (Ministry, University, College and scientific department) with the number of academic units.

Learning outcomes: a compatible set of knowledge, skills and values acquired by the student after the successful completion of the academic program and must determine the learning outcomes for each course in a way that achieves the objectives of the program.

Teaching and learning strategies: these are the strategies used by the faculty member to develop the teaching and learning of the student

and are plans that are followed to reach the learning goals. That is, it describes all classroom and extra-curricular activities to achieve the learning outcomes of the program.

### Academic program description form

University Name: University.... Kirkuk.....

Faculty/Institute: faculty....Physical education and sports science.....

Scientific Department: Department.....

Name of academic or professional program: Bachelor.....Physical education and sports science

Name of the final certificate: Bachelor.....Physical education and sports science

Academic system: annual

Date of preparation of the description:

Date of filling the file:

Signature:

Head of department name:

Ihsan Qaddouri Amen

Date:13\10\2024

Signature:

Scientific associate name:

Hamid Muhammad Amash

Date:13\10\2024

Check the file by the:

Department of Quality Assurance and University Performance

Department of Quality Assurance and University Performance name:  
Abdulqader Nawzad Ismail

Date:

Signature:

Dean

Authentication

### 1. Program Vision

The College of Physical Education and Sports Sciences seeks to prepare graduates in physical education and sports sciences to work in government departments and benefit from specialization in the practical and applied field.

### 2. Program message

Working to prepare and graduate leading scientific and leadership competencies in the field of physical education and sports sciences and to develop the balance of knowledge in the field of scientific research in the field of physical education and sports sciences to serve the local, regional and international community, as well as training and refining the minds of students scientifically and cognitively, and emphasizing social and cultural values and responsiveness. to local market requirements.

### 3. Program objectives

- 1- Providing students with basic skills in the Arabic language and proper methods of reading and writing.
- 2- Protecting students from linguistic errors in reading and writing.
- 3- Introducing students to the importance of language as it is the main means of expressing the purposes of speakers.
- 4- Alerting students to the importance of the Arabic language in developing communication abilities and skills between the speaker and the recipient.

### 4. Software accreditation

There is no

5. Other external influences
There is no

6. Program structure				
Program structure	Number of courses	Academic unit	Percentage ratio	* notes
Foundation requirements	30	2		Basic course
College requirements	Yes			
Department requirements	Yes			
Summer internship	There is no			
Other				

\*Comments may include whether the course is basic or optional.

7. Program description				
Year / level	Course code	Course name	Approved hours	
2025-2024/second	CPE AL1	Arabic	theoretical	1

8. Expected learning outcomes of the program	
Knowledge	
1- Enabling students to obtain general and basic information in the	

<p>Arabic language.</p> <p>2- Raising the level of students' oral and written expressive proficiency.</p> <p>3- Raising the level of rhetorical ability among sports department students, as it is one of the distinctive positive qualities of athletes in general.</p> <p>-4Enabling students to speak and write in a correct, error-free Arabic language as much as possible.</p>	
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**Skills**

<p>1- Providing students with linguistic skills and proper expression methods.</p> <p>2- Providing students with linguistic skills parallel to physical skills.</p> <p>Preparing students for the -3 teaching stage that requires communicative linguistic skills</p>	
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.with their future students	
<b>Values</b>	
Developing students' linguistic value, because language is the main tool and means for developing societies.	

<b>9. Teaching and learning strategies</b>
<p>1- Explaining the theoretical material to students in detail.</p> <p>2- Students' participation in public speaking events and festivals.</p> <p>3- Taking into account individual differences and different levels of students in understanding the academic material.</p> <p>4- Spreading the spirit of cooperation and teamwork among students.</p>

<b>10. Evaluation methods</b>
<p>1- Daily tests 2- Monthly exams 3- Annual exams 4- Individual participation 5- Adopting the method of discussion and dialogue</p>

<b>11. Teaching staff</b>			
<b>Faculty members</b>			
Scientific rank	Specialization	requirements/	teaching staff number



			Special skills (if any )		
	General	Specific		cadre	
Assistant teacher	Arabic	Language		cadre	

### Professional development

Mentoring new faculty members

Professional development of faculty members

### 12. Acceptance criterion

Direct admission

### 13. The most important sources of information about the program

- 1- Ministry of Higher Education and Scientific Research vocabulary for the Arabic language subject
- 2- The book/ by Sibawayh
- 3- Grammatical Application/ Dr. Abdo Al-Rajhi
- 4- Ibn Aqeel's explanation of Alfiyyah Ibn Malik/Ibn Aqeel
- 5- Layers of Poets/Ibn Salam Al-Jumahi
- 6- Electronic references/internet sites

### 14. Program development plan

Raising the level of linguistic proficiency among students in non-major departments, which would enhance the confidence of speakers.



Program skills chart															
				Required learning outcomes of the program											
Year/grade	Course code	Course name	Compulsory or optional	knowledge				skills				Values			
				A1	A2	A3	A4	B1	B2	B3	B4	C1	C2	C3	C4
2025-2024	CPE AL1	Arabic	Basic	—	—			—	—	—		—	—		
first Class															

- Please tick the boxes corresponding to the individual learning outcomes of the program being evaluated

## Course description form

<b>1. Educational institution</b>
Kirkuk University / College of Physical Education and Sports Sciences
<b>2. Scientific department / Center</b>
Branch of theoretical sciences
<b>3. Course name / code</b>
Arabic CPE AL1
<b>4. Available attendance forms</b>
Daily attendance records for students
<b>5. Semester / year</b>
2025/2024
<b>6. Number of academic hours (total )</b>
30 hours
<b>7. Date of preparation of this description</b>
13\10\2024
<b>8. Course objectives</b>
1- Students communicate with their mother tongue.

2- Introducing students to correct reading and writing.

3-Avoid common spelling and linguistic errors.

## 9.Course outputs and methods of teaching, learning and evaluation

### \* Teaching and learning methods

1- Enabling students to obtain general and basic information in the Arabic language.

2- Raising the level of students' oral and written expressive proficiency.

3- Raising the level of rhetorical ability among sports department students, as it is one of the distinctive positive qualities of athletes in general.

4- Enabling students to speak and write in a correct, error-free Arabic language as much as possible.

### \* Evaluation methods

1- Enabling students to obtain general and basic information in the Arabic language.

2- Raising the level of students' oral and written expressive proficiency.

3- Raising the level of rhetorical ability among sports department students, as it is one of the distinctive positive qualities of athletes in general.

4- Enabling students to speak and write in a correct, error-free Arabic language as

much as possible.

**\*sentimental and valuable goals**

1- Explaining the theoretical material to students in detail.

2- Students' participation in public speaking events and festivals.

3- Taking into account individual differences and different levels of students in understanding the academic material.

4- Spreading the spirit of cooperation and teamwork among students.

**\*general and qualifying skills transferred ( other skills related to employability and personal development )**

- Enhancing students' motivation and motivation to achieve their future goals.

### 10.Course structure

Week	hour	Required learning outcomes	Name of the unit / subject	Learning method	Evaluation method
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First	1		Introduction to Arabic grammar	Explaining theoretical lectures using teaching and presentation methods, as well as discussion and dialogue	Exams and evaluation of students' participation in classroom activities
Second	1		Types of nouns in the Arabic language		
Third	1		Types of verbs in the Arabic language		
Fourth	1		past verb		
Fifth	1		The present tense		
Sixth	1		Do the command		
Seventh	1		Signs of knowing the letters in the Arabic language		
Eighth	1		The first exam for the first semester		
Ninth	1		Nominative nominatives in the		

			Arabic language		
Tenth	1		The accusative pronouns of heaven in the Arabic language		
Eleventh	1		Phrases of nouns in the Arabic language		
Twelfth	1		Present tense verbs		
Thirteenth	1		Permissibility of the present tense verb		
Fourteenth	1		The second exam for the first semester		
Fifteenth	1		punctuation marks		
Sixteenth	1		The connecting and severing link		
Seventeenth	1		Positions of the hamzat al-wasl in words		
Eighteenth	1		Positions of the hamzat al-qat` in words		



Nineteenth	1		Medium hamza		
Twenty	1		Extreme hamza		
Twenty-First	1		the number		
Twenty-second	1		Issue sections		
Twenty-third	1		The first exam of the second semester		
Twenty-fourth	1		One of the types of Arabic literature		
Twenty-fifth	1		poetry		
Twenty-sixth	1		Public speaking		
Twenty-seventh	1		The story		
Twenty-eighth	1		Maqamat		
Twenty-ninth	1		Modern literature		

Thirtieth	1		The second exam for the second semester		
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## 11. Course development plan

Following up on modern methods and approaches in teaching and taking into account individual differences among learners, in addition to trying to focus on grammar and spelling in the Arabic language.